

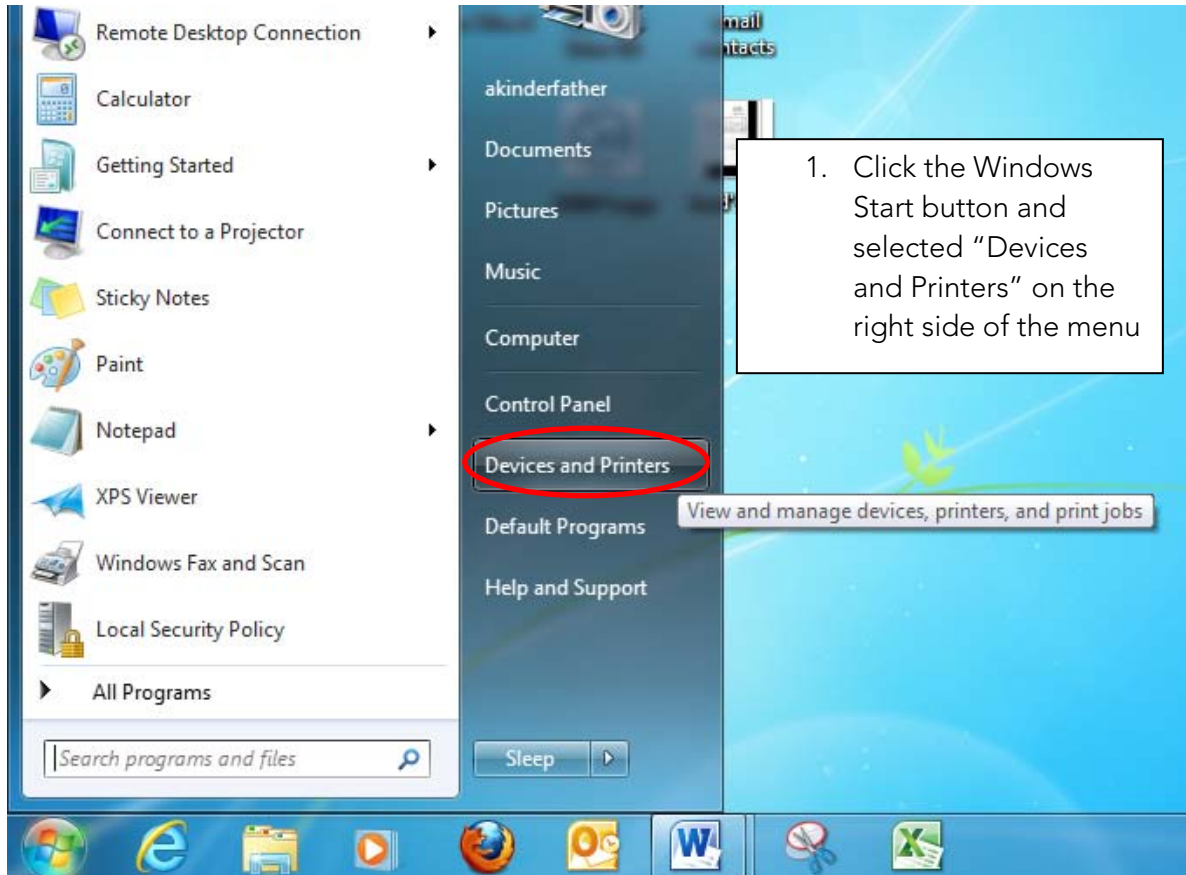


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Tutorial: Defaulting Double-Sided Printing on Windows 7 (HP printer)

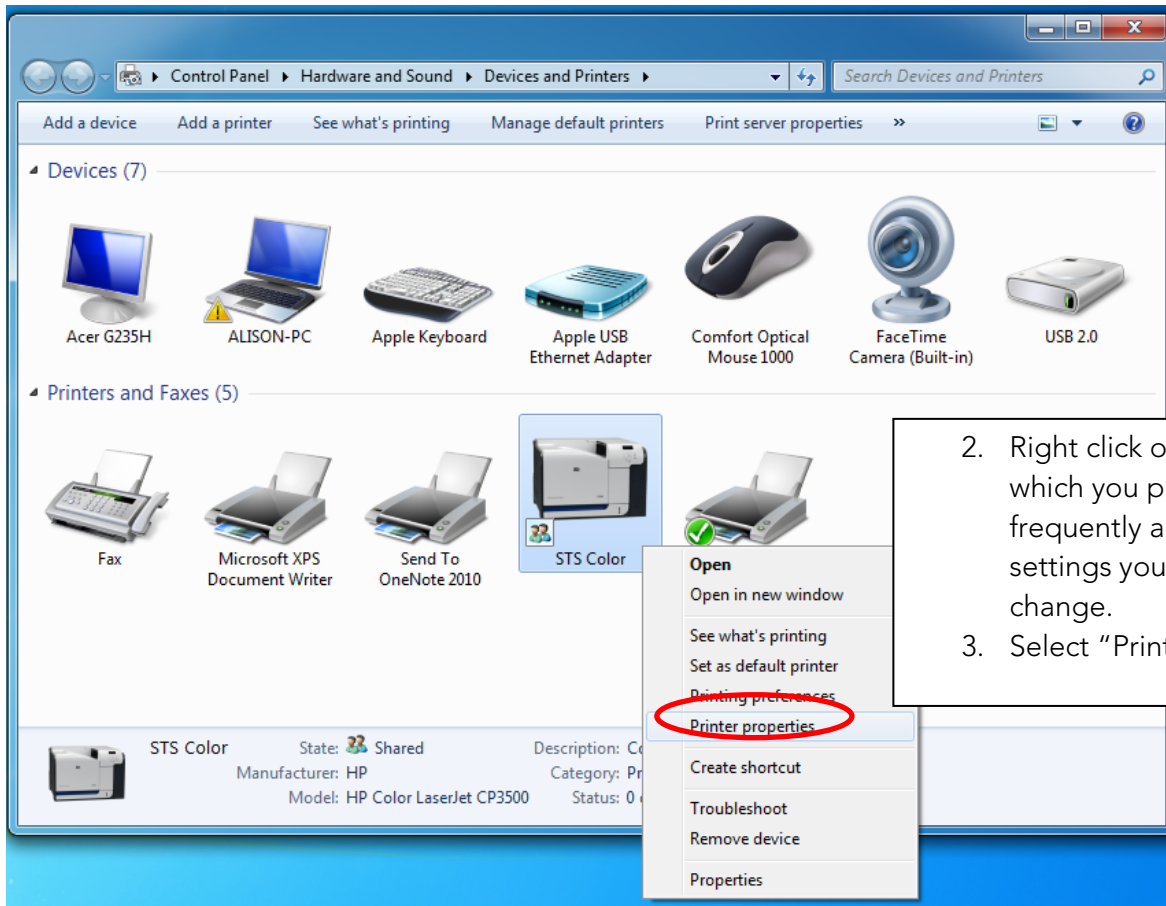




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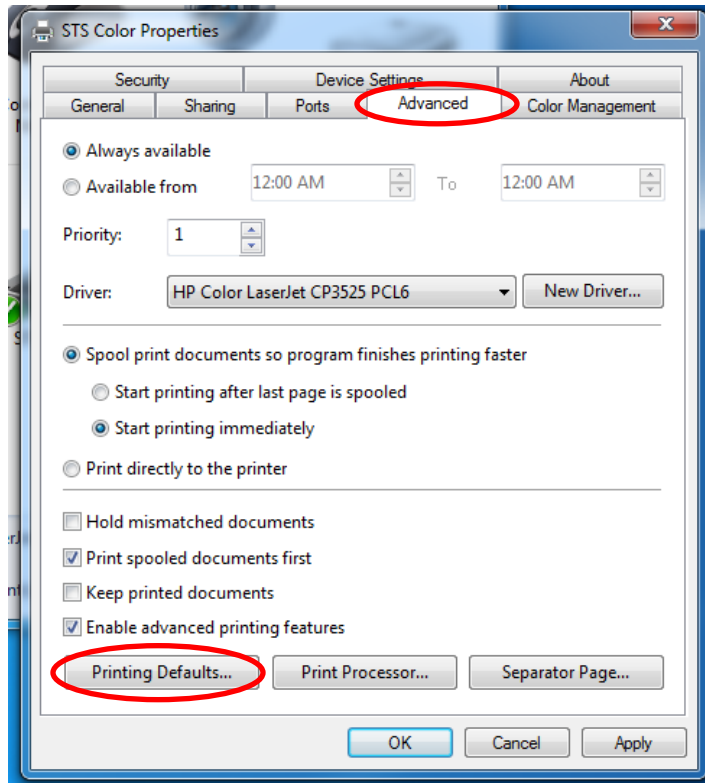
2. Right click on the printer to which you print most frequently and whose settings you would like to change.
3. Select "Printer properties"



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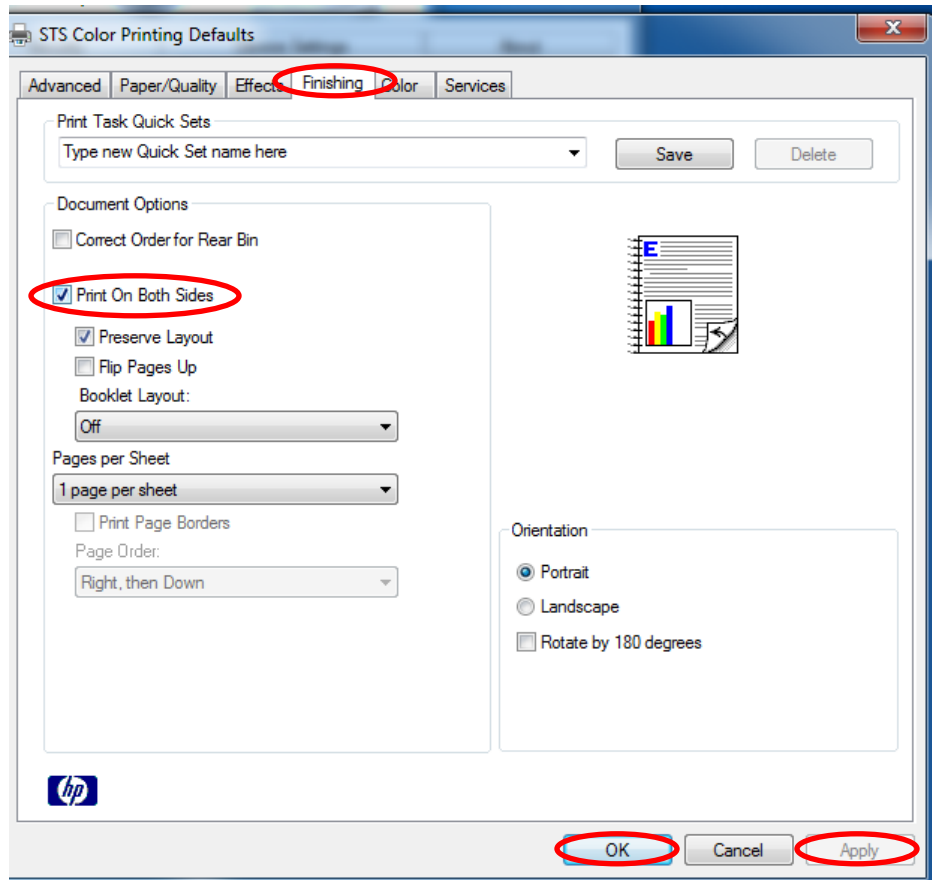
4. Select the "Advanced" Tab at the top of the window
5. Click on "Printing Defaults..."



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6. Select the "Finishing" tab at the top of the window
7. On the left side, under "Document Options," select the check box next to "Print On Both Sides."
8. Press Apply, and then OK.

All done!

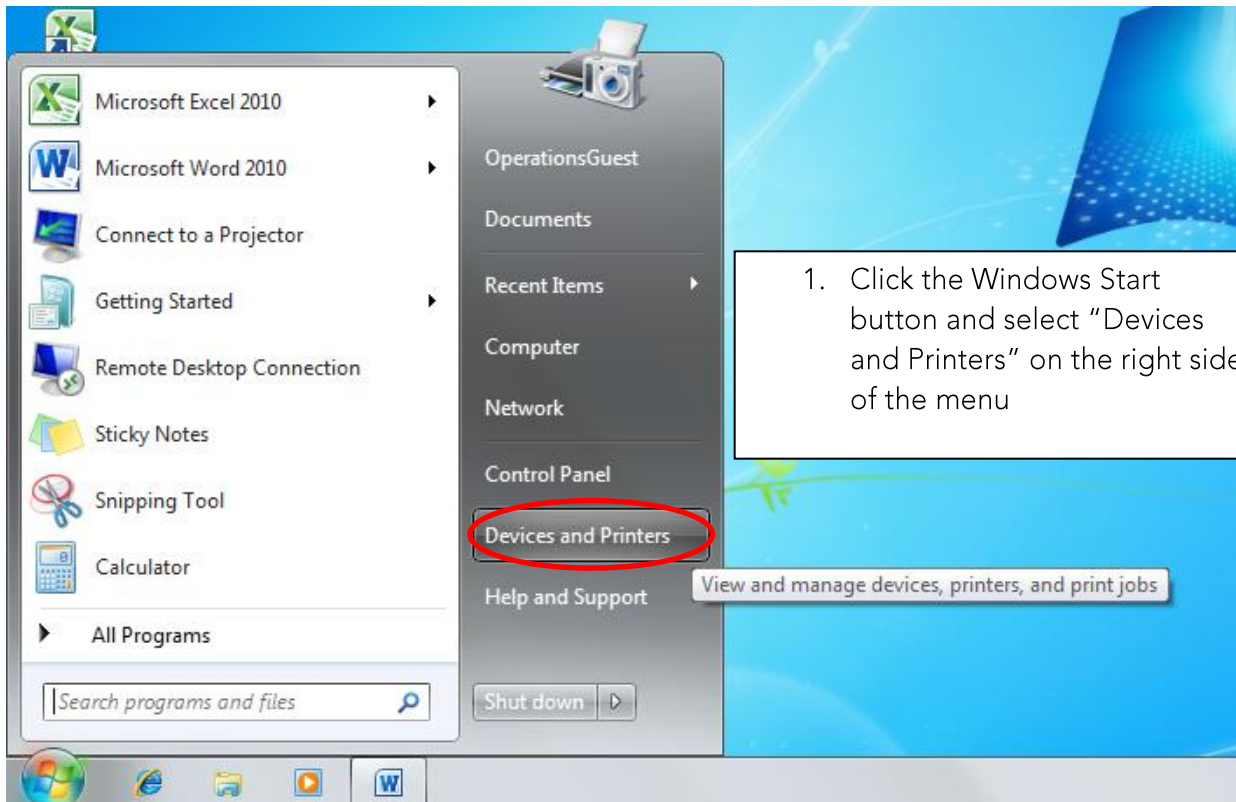


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Tutorial: Defaulting Double-Sided Printing on Windows 7 (Konika printer)

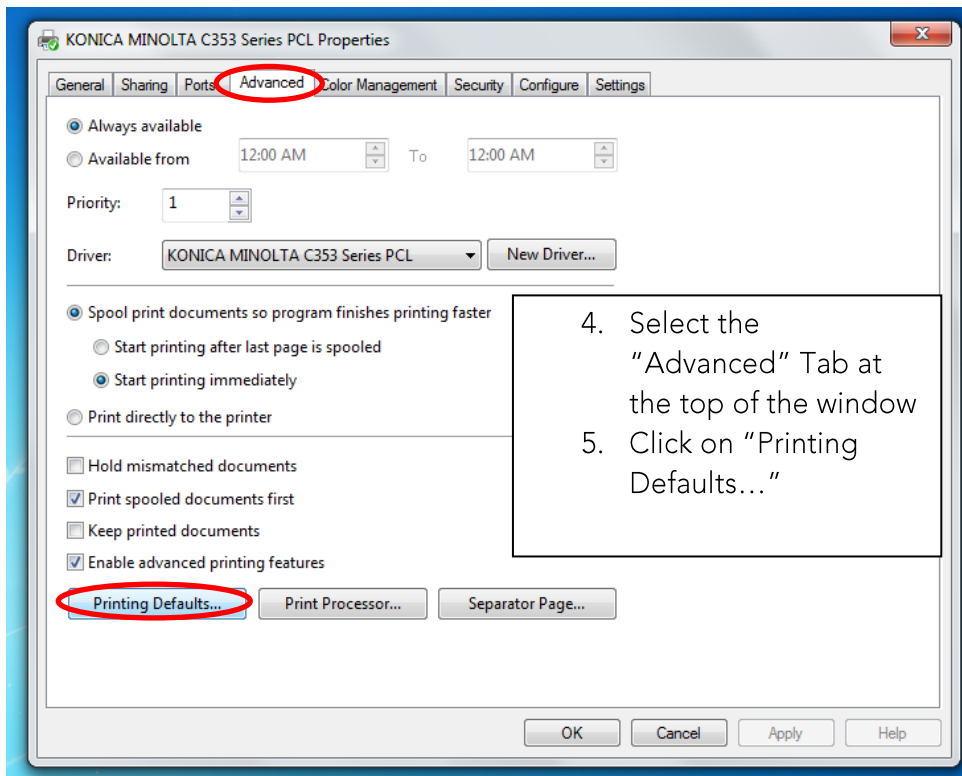
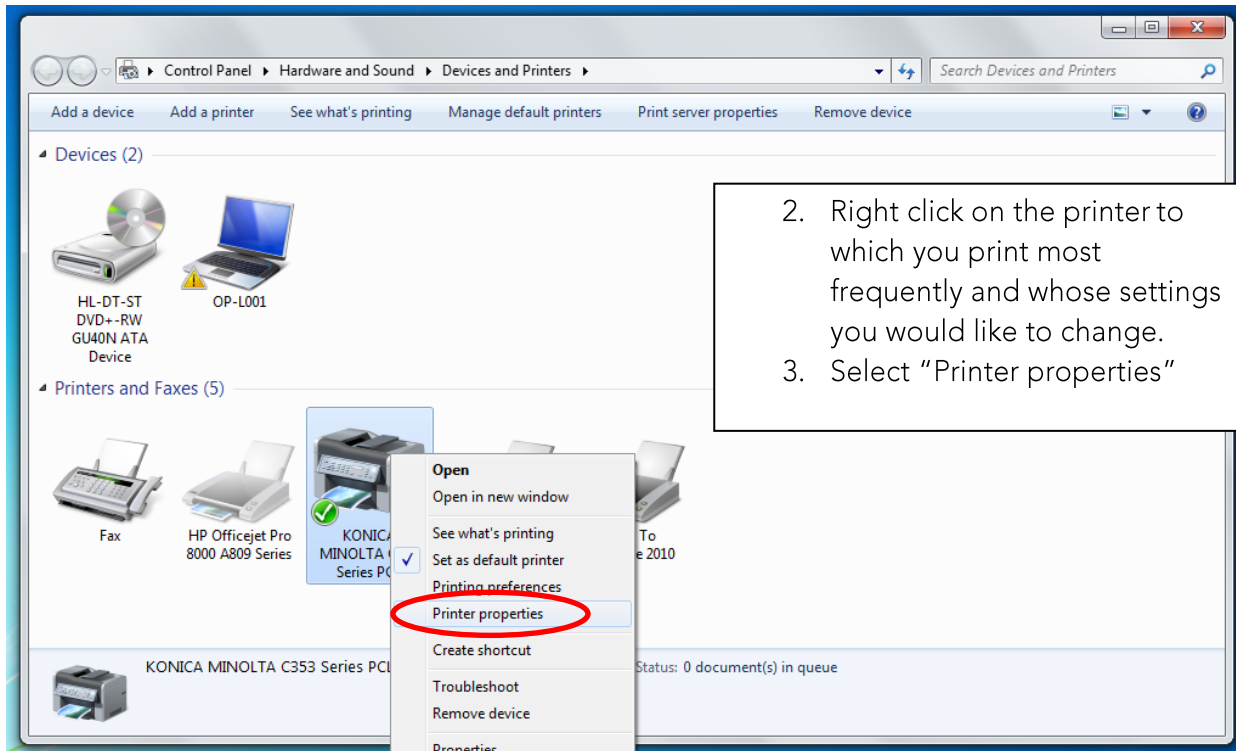




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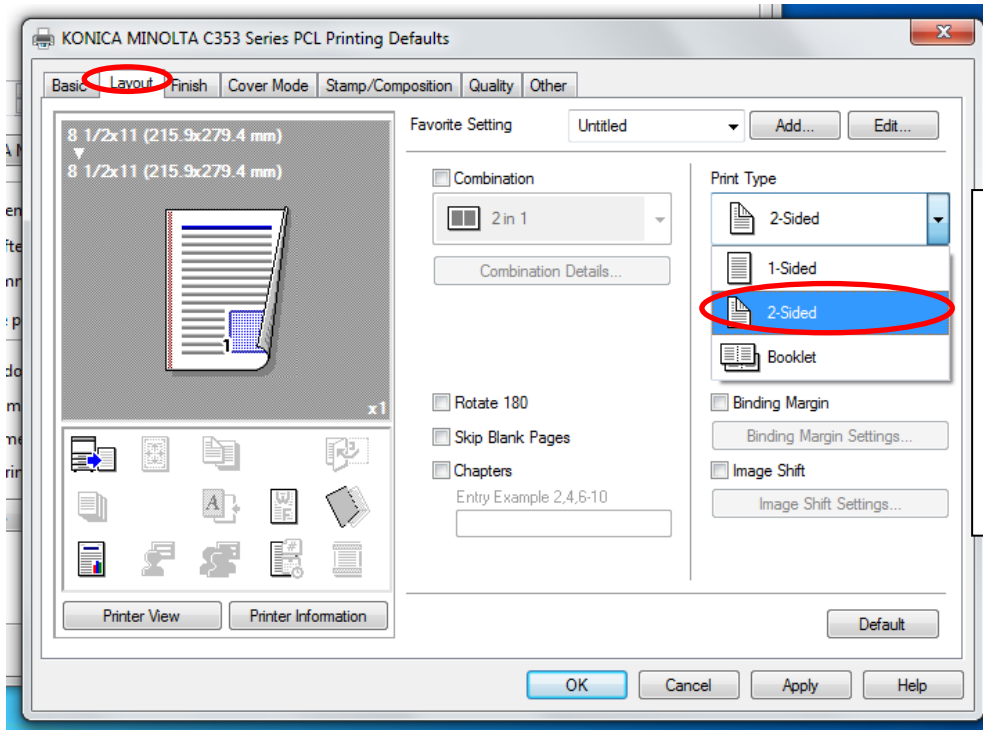




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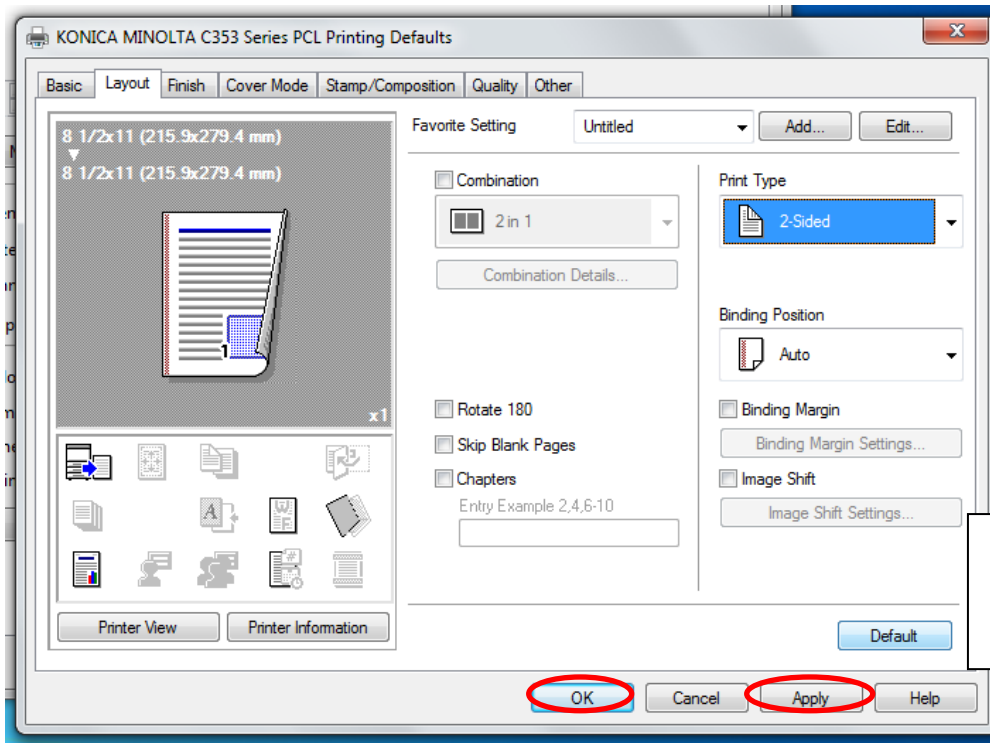
6. Select the "Layout" tab at the top of the window
7. On the right side, under "Print Type," select the drop box and change the setting to 2-sided.



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8. Click "Apply" and then "OK" in the bottom right corner

All done!